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Journal of the Proceedings of a
REGULAR LIBRARY BOARD OF TRUSTEES MEETING
May 27, 2026

Library Board President Paliatka called the meeting to order at 6:30 p.m. Upon roll call a quorum was determined.

Members Present: Library Board President Paliatka, Trustees Kampschroeder, Mihelic, Weglarz, DeJonghe and Jakubiak

Members Absent: Trustee Parker

Others Present: Executive Director Kimberly Coughran and Administrative Assistant Fran Portillo

CALL TO ORDER

APPROVAL OF AGENDA
Motion by Trustee DeJonghe seconded by Trustee Jakubiak to approve the agenda of the regular Library Board of Trustees Meeting of May 27, 2026.

CONSENT AGENDA
A. Agenda Approval
B. Consent Agenda Approval
C. Regular Minutes of the April 22, 2026 Board of Trustee Meeting
D. April 2026 Financial Statements
E. April 2026 Statistical Report

Motion by Trustee Kampschroeder and seconded by Trustee Weglarz to approve the consent agenda of the regular Library Board of Trustees Meeting of May 27, 2026. Ayes: President Paliatka, Trustees Kampschroeder, Mihelic, Weglarz, DeJonghe and Jakubiak. Nay: None. Absent: Trustee Parker.

COMMUNICATIONS AND CORRESPONDENCE

COMMENTS OF VISITORS
None.

LIAISON REPORTS
Director Coughran shared that at the last Friends + Foundation meeting new officers were selected. Steve Berthel is now President, Cathy Foster as Vice President, Sue Berthel is Secretary and Phil Mastrodonato will stay on as Treasurer.

PRESIDENT'S REPORT
President Paliatka reported she and Director Coughran met to set the agenda for this month's meeting. Additionally, there has been continued communication regarding the building envelope project.

DIRECTOR'S REPORT
Director Coughran mentioned Owners Representative Dan Eallonardo experienced car trouble and will not attend this evening.

NEW BUSINESS

Discussion: Building Envelope Replacement Project

Director Coughran discussed the project's progress. All scaffolding is up and the project proceeds as planned.

Discussion: Director Evaluation Tool

Trustees discussed evaluation tools / director job descriptions and reached consensus on the job description remaining as is. Ad Hoc Committee members will create a first draft of the new tool using the current director job description points as competencies.

Action: Finance Committee – Monthly Bills

Motion by Trustee Mihelic and seconded by Trustee Kampschroeder to approve the warrant dated May 27, 2026 in the amount of $233,414.21. Ayes: President Paliatka, Trustees Kampschroeder, Mihelic, Weglarz, DeJonghe and Jakubiak. Nay: None. Absent: Trustee Parker.

ANNOUNCEMENTS

None.

FINAL PUBLIC FORUM

None.

ADJOURNMENT

Motion by Trustee DeJonghe and seconded by Trustee Kampschroeder to adjourn the Regular Library Board meeting of May 27, 2026 at 7:22 p.m.

Linda Kampschroeder
Secretary
Board of Trustees
LSF Brookfield Library